



## FSSC 22000 v5.1 Internal Auditor

Training course



### Essential information about the course

The adoption of a food safety management system (FSMS) is intended to enable an organization to improve its food safety (FS) performance and to manage its FS risks. An internal audit is an essential element to an effective FSMS, and by attending this course you will benefit by learning and developing the skills to help improve your organization's FS performance.

This course develops the necessary skills to assess and report on the conformance and implementation of processes based on FSSC 22000. You'll learn how to initiate an audit, prepare and conduct audit activities, compile and distribute audit reports, and complete follow-up activities.

### Our course agenda

Day 1	Day 2
<ul style="list-style-type: none"> <li>• Benefits to you, welcome and introductions</li> <li>• Course aim, objectives and structure</li> <li>• FSSC 22000 Refresh quiz and components overview</li> <li>• FSSC 22000 requirements for internal audits and intended results</li> <li>• ISO 19011 guidelines and application to auditing FSSC 22000</li> <li>• Guidelines for auditing management systems ISO 19011</li> <li>• Terms and definitions</li> <li>• Definition of an audit</li> <li>• Audit process, evidence and criteria</li> <li>• Principles of auditing</li> <li>• Typical audit activities</li> <li>• Audit programme</li> <li>• Defining the internal audit programme</li> <li>• Audit objective, scope and criteria</li> <li>• Auditor responsibilities</li> <li>• Initiating and preparing audit activities</li> <li>• Initiating the audit</li> <li>• Document review and sampling</li> <li>• Audit plan</li> <li>• Work document preparation</li> <li>• Checklists</li> <li>• Conducting the audit activities</li> </ul>	<ul style="list-style-type: none"> <li>• Review of day 1 quiz</li> <li>• Conducting the audit activities (continued)</li> <li>• Opening meeting</li> <li>• Communication skills</li> <li>• Personal behaviour</li> <li>• Document review during the audit and verifying information</li> <li>• Recording the facts and generating findings</li> <li>• Generating audit findings</li> <li>• Audit trail</li> <li>• Auditing specific requirements for food defense plan, food fraud mitigation plan and environmental monitoring programme</li> <li>• Documenting nonconformities</li> <li>• Nonconformity write up</li> <li>• Grading nonconformities</li> <li>• Preparing audit conclusions and closing meeting</li> <li>• Prepare audit report, complete audit and follow-up</li> <li>• Preparing and distributing the audit report</li> <li>• Completing the audit</li> <li>• Conducting audit follow-up</li> <li>• Review and respond to proposed corrective action</li> <li>• Reflection quiz</li> </ul> <p>Book today at <a href="https://bsigroup.com/training">bsigroup.com/training</a></p>

Upon successful completion of your course, you'll receive an internationally recognized BSI certificate.

## Make sure the course is right for you

### Who is this course for?

Anyone involved in the auditing, maintaining or supervising of an FSSC 22000 FSMS.

<p><b>What will I learn?</b></p> <p>You will have the knowledge to:</p> <ul style="list-style-type: none"><li>• Explain the guidelines of management system auditing according to ISO 19011</li><li>• Determine the application of ISO 19011 guidelines to auditing FSSC 22000</li></ul> <p>You will have the skills to:</p> <ul style="list-style-type: none"><li>• Initiate the audit</li><li>• Prepare audit activities</li><li>• Conduct audit activities</li><li>• Prepare and distribute the audit report</li><li>• Complete the audit</li><li>• Audit follow up</li></ul>	<p><b>What are the benefits?</b></p> <p>This course will help you:</p> <ul style="list-style-type: none"><li>• Prepare, conduct and follow-up on FSSC 22000 audit activities</li><li>• Identify and apply the benefits and requirements of an FSSC 22000 audit</li><li>• Gain the skills to assess an organization's capability to manage its FSMS</li><li>• Write factual audit reports and suggest corrective actions</li></ul>
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**Prerequisites** - you are expected to have the following prior knowledge:

You should have a good knowledge of FSSC 22000 and the key principles of an FSMS. If not, we strongly recommend you attend our FSSC 22000 Understanding course or the FSSC 22000 Implementing the changes course (if you have previously attended a Requirements course to the old standard).

### Why invest in training from BSI?

We want to make sure you have the best learning experience possible. That's why we offer a range of training courses from beginner to expert. We create a positive learning environment so you retain the knowledge and acquire the skills that will continue to be of use beyond the course.

When you attend a BSI training course, our tutors are the best in the business. They're truly passionate about sharing their knowledge and ensuring you learn. Trusted experts with years of hands-on and business experience, they bring the subject matter to life with relevant and contemporary examples to enhance your learning.

Training delivered at your site could be a convenient and cost effective option, especially if you have multiple delegates. Talk to one of our experts to find out more.

### Next steps with the BSI Academy

Want to learn more? You may also be interested in our FSSC 22000 Auditing courses.



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