

BSI Service Request Form - Food and Retail Supply Chain

Type of service:

(Tick as many as needed) Transition audit

Certification audit GAP analysis audit Inspection of premises Additional standard/scheme Extension of scope audit Pre-assessment

Additional site/location Transfer of certification Second-party audit

1. Organiza	ation Details												
Organiza	tion name:												
Website:					Tel:				_ Fax:				
Main site	e address:		Invoice address:										
	Po					Count	ry:			Post/zi	p code:		
	for service coordination:					Conta	ct for fina	ance/acco	ounts:				
Job title	:		Job title:										
Email ac	ddress:					Email	address:						
Tel:		Mob:				Tel:				Mob:			
2. Additio	nal site addresses an	d details	(if more	than fou	r sites, plo	ease outl	ine on a s	eparate f	orm)				
(2)													
(3)													
(4)													
3 Dotails	of main site and othe	or citos/s	agoncia	s dotaile	- (If more	than for	.v citac al		:	· o o o v o t o f	io)		
J. Details	or main site and other	:i Sites/o	igencie	s uetani	. (11 111016	tilali lot	ii sites, pi	ease outi	ille oli a s	separate i	01111)		
			Site 1	1		Site 2			Site 3	I		Site 4	
Number of	Production/manufacturing/	Shift 1	Shift 2	Shift 3	Shift 1	Shift 2	Shift 3	Shift 1	Shift 2	Shift 3	Shift 1	Shift 2	Shift 3
employees ¹ within the	storage Quality assurance/research												
scope of certification FTE ²)	office-based (sales, finance, procurement, marketing, etc.)												
Are products shifts similar?	and processes on all	Yes	No	N/A	Yes	No	N/A	Yes	No	N/A	Yes	No	N/A
Type of facility	y (refer to the list of numbers below)			,									
	tire site (sqm/sqf/ha - / measurement)			,		,	1					,	
sqf/ha - pleas	oduction facility (sqm/ e specify measurement)												
_anguage spc	ken at site?												
No. of vehicle	s (transportation only)												
No. of supplie only)	rs (agents or brokers												
No. of produc agents or bro	t categories traded okers only)						ıt (FTE ²) empl						

Type of facility:

- 1. Boning room
- 2. Broker
- 3. Catering facility
- 4. Distribution 5. Factory
- 7. Freight forwarder/cross docking 10. Head office 8. Grading floor
 - 11. Packhouse
- 14. Warehouse

- 6. Farm
- 9. Hatchery

- 12. Retail outlet
- 13. Slaughterhouse 15. Other

² FTE - The total number of paid hours during a period (part time, full time, contracted, seasonal workers) divided by the total potential working hours in that period. e.g. If January has 168 working hours, and ABC company total staff work 7,056 hours during January divide 7,056 by 168 to get a total of 42 FTE.

Location	Site 1	Site 2	Site 3	Site 4
Scope of certification				
Products within the scope of certification				
Scope of certification				
	_	_	_	_
Intended use of the products within the scope of certification	Final/end consumer Food industry			
(if intended for vulnerable population, please specify in	Feed industry Food packaging industry			
other)	Feed packaging industry Other:			
Packaging type used for products within the scope of				
certification				
List the main process				
technologies applied that impact food safety (e.g.				
sterilization, pasteurization, fermentation, drying, etc.)				
· -				
Is the system centrally managed through a head	Head office based at site 1	Head office based at site 2	Head office based at site 3	Head office based at site 4 Functions controlled at head office:
office?	Functions controlled at head office:	Functions controlled at head office:	Functions controlled at head office:	FUNCTIONS CONTROlled at Head office.
At which site is the head office located?				
				The state of the state of
	This site is separate from a manufacturing site.	This site is separate from a manufacturing site.	This site is separate from a manufacturing site.	This site is separate from a manufacturing site.
٠- ، ، ، ، ، ،				
If off-site storage is used, which site is considered	Off-site storage at site 1? Yes N/A	Off-site storage at site 2? Yes N/A	Off-site storage at site 3? Yes N/A	Off-site storage at site 4? Yes N/A
off-site storage?	Off-site manufacturing at site 1?	Off-site manufacturing at site 2?		
If off-site manufacturing is used, which site is considered	Yes N/A	Yes N/A	Off-site manufacturing at site 3? Yes N/A	Off-site manufacturing at site 4?
off-site manufacturing?	Yes No	Yes No	Yes No	Yes N/A Yes No
Is production seasonal?	If yes, identify period (month/s)			
Are you seeking to exclude	Yes No	Yes No	Yes No	Yes No
any products produced by the site from the scope of	If yes, list the products excluded			
certification ¹ ?				
Number of production lines				
within the scope of certification Number of HACCP studies ²				
List the details of outsourced activites/processes ³				

¹ Activities, processes, products or services that can have an influence on the food safety of end products as defined by the scope of certification cannot be excluded.

² A HACCP study corresponds to a hazard analysis [HACCP plans] for a family of products/services with similar hazards and similar production technology and, where relevant, similar storage technology

³ List the outsourced activities/processes that may affect your end product conformity. Examples may include processes such as contract packing; contract manufacturing of finished product components.

5. Which	standards/products/so	chen	nes doe	es yo	our enquiry	/ rela	ate to	? (p	lease t	tic	k all applicable))			
	CE / 1 · · · · · · · · · · · · · · · · · ·														
☐ BKC	GS (select sub-category) BRCGS Global Standard for	Food	Safety												
	1. Raw red meat		Juicty	2. Raw poultry					3. Raw prepared products (meat a			4. Raw fish products and preparations			
	5. Fruits, vegetables and r	nuts		6. Prepared fruit, veg		veaeta	ables aı	- ' ` ` 		7. Dairy, liquid ed	31		8. Cooked meat, fish products		
	9. Raw cured, or fermente	aw cured, or fermented meat								1	11. Low, high acid in		+	-	Beverages
	and fish 13. Alcoholic drinks and			and ready eat desserts 14. Bakery					_	\dashv	cans, glass 15. Dried foods and		_	16	Confectionery
	fermented/brewed produ	ıcts		14. Building				_	_	ingredients			, , , , , , , , , , , , , , , , , , ,		
	17. Cereals and snacks			18. Oils and fats											
	BRCGS Global Standard for														
	1. Chilled and frozen food			nbient		3. P	ackagi	ng ar	nd pacl	ka	ging materials		4. Cons	sume	er products
	BRCGS Global Standard for	Pack									i				
	1. Glass manufacture		2. Paper				\vdash		Netal fo				4. Rigio		
_	5. Flexible plastics				ufacturing			/. F	rint pr	OC	ess		8. Chei	micai	l process
ш	BRCGS Global Standard for		ts & Bro		A l			2.1	2				, ,		
_	1. Chilled and frozen food				Ambient food			3. l	ackag	Jing	g materials		4. Cons	sume	er products
ш	BRCGS Global Standard Volu		<u>, </u>	1 1										1	
	Module 10 - GlobalG.A.P Ch	nain of	Custody	+ +	Module 11 - M	1eat Su	upply	Н			12 - AOECS Gluter			H	Culture Excellence
	Unannounced				ASDA				Modu	ne	13 - FSMA Preven	itive Co	ontrois		AuditOne
	BRCGS START! (Global Mark	(ets)													
	Gluten Free Certification Pr	ograi	m (GFCP))											
	Have you already made a forma							No				.	_		
	GFCP requires every facility to							•	•			Yes			No
	Which GFSI or Global Markets S	Schen	ne is your	facilit	ty certified to (or see	king ce	ertific	ation f	for	?				
	Which certification body has is	sued	the GFSI o	or Glol	bal Markets ce	ertifica	ation?					Р	lease pr	ovide	e current certificate.
	Please confirm how you would	like to	o schedul	e your	r GFCP audit:										
	Standalone GFCP Combined GFCP and G	FSI													
	combined of cir and c														
GLO	BALG.A.P. (BSI can conduct a	udits	for follow	ing cr	op base scope	es - fru	uit and	vege	tables,	CC	ombinable crops, o	cotton,	flowers	and	ornaments, green coffee)
	Option 1		(()	ND ALL C	5 A D				ion 2		1	C 1	00416		
	Individual farmer (grower) ap Multisite operation without i					ate					group applies fo ety standard	r a GL	.OBALG	л.А.Р.	. certificate
	Multisite operation with imp										,				
	CoC (chain of custody)														
☐ Cost	tco Supplier Program														
	stco accept the following pro	ogram	nmes wit	h Cos	stco addendı	um O	R a Co	stcc	GMP	' aı	udit.				
	BRCGS Global Standard fo	or Fo	od Safet	у (А о	r B rating on	ıly)									
	SQF (G or E rating only) FSSC 22000 (pass)														
or	· (F)														
	Costco GMP Audit														
_															
☐ FSM	A (Food Safety Modernisa	tion	Act) Mo	odule	!										
	FSVP (Foreign Supplier Verifi	catio	n Progra	ım)			,		. ,		rogram)				
	Compulsory Module Preventive Controls for Hu	uman	Food (P	C) (Pa	art 117)	r		-	Isory N ntive C		dule ntrols for Huma	ın Foo	d (PC) ((Part	t 117)
_	Choose a Module		/,	, (. •	,				a Mod				/ (,
	HACCP (Juice) (Part 120)	2)				[g and Holding of
H	☐ HACCP (Seafood) (Part 12: ☐ Produce (Part 112)	ゴ)				Г					uman Consump Manufacturing f			,	Analysis, and Risk-based
	Acidified Foods (Part 114)										ntrols for Huma				
	Low Acid Canned Food (Pa	art 11	3)			[is and Critical C		l Point	(HA	CCP)
	Infant Formula (Part 106)	110)									te HACCP (Part 1		4 DVCC	ם (ח	Part 122)
F	Shell Eggs (Part 115, Part 1 PC for Animal Food (Part 5					ı		511 d	nu FIS	пe	ery Products - Se	ea1001	J MACC	.F (P	ail IZ3)
	Dietary Supplements (Pari														

SQF CODE Edition 8.1

Legend for grey shaded cells: Standard is not auditable for the relevant food sector category

Category number	SQF food sector categories	Food safety fundamentals	Food safety code for primary production	Food safety code for manufacturing	Food safety code for storage and distribution	Food safety code for food packaging	Food safety code for food retail	The quality code
1	Production, Capture and Harvesting of Livestock and Game Animals							
2	Growing and Harvesting of Sprouted Seed Crops for Human Consumption							
3	Growing and Production of Fresh Produce and Nuts							
4	Fresh Produce and Nuts Pack-house Operations							
5	Extensive Broad Acre Agriculture Operations							
6	Harvest and Intensive Farming of Seafood							
7	Slaughterhouse, Boning and Butchery Operations							
8	Processing of Manufactured Meats and Poultry							
9	Harvest and Intensive Farming of Seafood Processing							
10	Dairy Food Processing							
11	Apiculture and Honey Processing							
12	Egg Processing							
13	Bakery and Snack Food Processing							
14	Fruit, Vegetable, Nut and Fruit Juice Processing							
15	Canned, UHT and Aseptic Operations							
16	Ice, Drink and Beverage Processing							
17	Confectionery Manufacturing							
18	Preserved Foods Manufacture							
19	Food Ingredient Manufacture							
20	Recipe Meals Manufacture							
21	Oils, Fats and the Manufacture of oil or fat-based based spreads							
22	Processing of Cereal Grains							
23	Food Catering and Food Service Operations							
24	Food Retailing							
25	Repackaging of products not manufactured on site							
26	Food Storage and Distribution							
27	Manufacture of Food Packaging							
31	Manufacturing of Dietary Supplements							
32	Manufacture of Pet Food							
33	Manufacture of Food Processing Aids							
34	Manufacture of Animal Feed							

SQF Voluntary Unannounced Audit Program

FSMA Preventive Controls Rule SQF Addendum

Which standards/products/schemes does your enquiry relate to? (please tick all applicable) BSI HACCP and GMP Certification Criteria HACCP and GMP (must apply to manufacturers warehouse/distributors where storing and handling food) HACCP only (head office, broker) ☐ GMP only Essential Excellence Woolworths Supplier Program Supplier Excellence - Food Manufacturing ☐ Base Standard COPs Industry Standard Production Focus Annual Six monthly Supplier Excellence Industry Standard - Meat Supplier Excellence Industry Standard - Service Providers (including brokers & agents) WQA Produce Standard Version 8 Endeavour Drinks Liquor Standard Responsible Sourcing - Which accepted social compliance industry program are you seeking certification to? Supplier Development Programme Trolley Collection Ethical Audit Cleaning Service Ethical Audit Consumer Goods Supplier Standard (Please select applicable subcategories) Toys and seasonal Electrical products Home textiles Apparel Food contact packaging Cosmetics PAS 96 Verification Audit - Protecting Food and Drink from Deliberate Attack RSPO Supply Chain Certification RSPO membership number: How many products are produced using palm oil? How many processing lines are using palm oil? Which traceability methodology are you seeking certification to? (Select all applicable) (Please indicate parent company or Segregation Mass Balance Identity Preserved Book and Claim applicant membership number) Micro-user (less than one tonne of product containing palm oil per annum) Date of application: Do you outsource activity? Yes No Social Responsibility (select sub-category) Sedex (SMETA) Two-Pillar Four-Pillar Other Second-party Supplier Verification Audits Aldi Supplier Program ALDI accepts any GFSI Standard certificate plus the ALDI addendum audit BRCGS Global Standard for Food Safety GlobalG.A.P FSSC 22000 McDonald's Supplier Quality Management System (SQMS) McDonald's accept 3 different options. 1. GFSI audit plus SQMS addendum; 2. Full SQMS only audit. 3. GFSI certification or SQMS sections 4, 5, and 6 for New/Limited Time Only suppliers, GFSI certification or use SQMS Sections 4, 5, and 6 BRCGS Global Standard for Food Safety SOF FSSC 22000 or Full SQMS audit New/LTO audit, please select GESI. SQMS 4, 5 and 6

5. Which standards/products/schemes does your enquiry relate to? (please tick all applicable) ISO 22000 - Food Safety System Certification (select sub-categories) Al. Farming of Animals (for Meat/Milk/Eggs/Honey) i.e. Raising animals (other than fish and seafood) used for meat production, egg production, milk production, or honey production; Growing, keeping, trapping and hunting (slaughtering at point of hunting); Associated farm packing and storage All. Farming of Animals (of Fish and Seafood) i.e. Raising fish and seafood used for meat production; Growing, trapping and fishing (slaughtering at point of capture); Associated packing and storage 🔲 Bl. Farming (of Plants) i.e. Growing or harvesting of plants (other than grains and pulses): horticulture products (fruit, vegetables, spices, mushroom, etc). and hydrophytes for food; Associated farm packing and storage Bll. Farming (of Grains and Pulses) i.e. Growing and harvesting of grains and pulses for good: Associated farm packing and storage CI. Food Manufacturing (Perishable animal products) i.e. Production of animal products including fish and seafood, meat, eggs, dairy and its fish products CII. Food Manufacturing (Perishable plant products including fruits and fresh juices, vegetables, gains, nuts, and pulses CIII. Food Manufacturing (Perishable animal and plant products (mixed products) i.e. Production of mixed animal and plant products including pizza, lasagne, sandwich, dumpling, ready-to-eat meals CIV. Food Manufacturing (Ambient stable products) i.e. Production of food products from any source that are stored and sold at ambient temperature including canned foods, biscuits, snacks, oil, drinking water, beverages, pasta, flour, sugar, food-grade salt DI. Animal Feed Production (Production of Feed) i.e. Production of feed from a single or mixed food source, intended for food-producing animals DII. Animal Feed Production (Production of Pet Food) i.e. Production of feed from a single or mixed food source, intended for non-food producing animals 🔲 E. Catering i.e. Preparation, storage and, where appropriate, delivery of food for consumption, at the place of preparation or at a satellite unit FI. Distribution (Retail/Wholesale) i.e. Provision of finished food products to a customer (retail outlets, shops, wholesalers) FII. Distribution (Food Broking/Trading) i.e. Buying and selling food products on its own account or as an agent for others 📉 Gl. Transport and Storage (for Perishable Food and Feed) i.e. Storage Facilities and distribution vehicles for the storage and transport of perishable food and feed 🔲 GII. Transport and Storage (for Ambient Food and Feed) i.e. Storage facilities and distribution vehicles for the storage and transport of ambient food and feed 🔲 H. Services i.e. Provision of services related to the safe production of food, including water supply, pest control, cleaning services, waste disposal I. Production of Food Packaging and Packaging Material i.e. food packaging material J. Equipment manufacturing i.e. food processing equipment and vending machines (only offered with JAS_ANZ accreditation not available with ANAB) K. Production of (Bio) Chemicals i.e. Production of food and feed activities, vitamins, minerals, bio-cultures, flavourings, enzymes, and processing aids; pesticides, drugs, fertilizers, cleaning agents FSSC 22000 - Food Safety System Certification (select sub-categories) FSSC 22000 Food Requirements + ISO 22000 + ISO/TS 22002 (applicable part(s) only) CI. Perishable animal products i.e. Production of animal products including fish and seafood, meat, eggs, dairy and fish products CII. Perishable plant products i.e. Production of plant products including fruits and fresh juices, vegetable, grains, nuts and pulses CIII. Perishable animal and plant products (mixed products) i.e. Products of mixed animal and plant products including pizza, lasagne, sandwich, dumpling, ready-to-eat meals CIV. Ambient stable products i.e. Production of food products from any source that are stored and sold at ambient temperature, including canned foods, biscuits, snacks, oil, drinking water, beverages, pasta, flour, sugar, food-grade salt I. Auxiliary Services: Production of Food Packaging and Packaging Material i.e. Production of food packaging material 🔲 K. Biochemical: Production of (Bio) Chemicals i.e. Production of food additives, vitamins, minerals, bio-cultures, flavourings, enzymes and processing aids, pesticides, drugs, fertilizer, cleaning agents FSSC 22000 FSMA Addendum for Human Food FSSC Global Markets Program

5. Which stand	dards/products/schemes	s does your enquiry relate to?	(please tick all applicable)								
☐ ISO 9001:20	015 ISO 14001:201	5 OHSAS 18001:2008	ISO 45001:2018	AS/NZS 4801:2001							
☐ HARPS	*Pre-assessment checklist to be	e submitted to BSI prior to audit									
Metcash	n Woolwor	ths Costco	Coles	Aldi							
Freshcare Select standard	*Business registration with Fre	eshcare to be completed prior to contract	acceptance with BSI								
Freshcare Food Safety and Quality Grower Packer Wild harvest Freshcare Environmental Preshcare Supply Chain Packer Storage Provedore Ripener Marketing group Transporter Wholesaler											
Scope activity	Description										
Broker	Includes businesses involved in facilitating trade of fresh produce between a supplier and a customer. Freshcare defines 'brokers' to also include agents and virtual brokers.										
Grower	Includes businesses involved in pro	oduction and harvest of a crop, pre-farm gate.									
Marketing Group	Includes businesses involved in fac	ilitating the marketing and trade of fresh produ	uce between a supplier and a cust	omer.							
Packer		ceiving, handling, packing and re-packing of fres									
Provedore		e procurement of fresh produce for distribution	or resale to the food service indu	stry.							
Ripener		ntrolled atmosphere ripening of fresh produce.	aliana akana National Arabi								
Storage Transporter	Includes businesses involved in the	e retention, storage (including controlled atmos e collection, transport and distribution of fresh le or container to another; undertaken via road,	produce. Transportation and distri								
Wholesaler	Wholesaler Includes businesses involved in the procurement, handling and wholesale sale of fresh produce.										
Wild Harvest	Includes businesses that undertake	e sustainable wild harvesting of flowers and foli	age not intended for consumption	n as food.							
Safe Food QLD South Australia Food Act Tasmania Food Act South Safety Victoria Food Safety Victoria Technical review of food safety program template Which regional template? Verification Custom Food Control Plan National Programme 1 National Programme 2 National Programme 3 Evaluation											
Coles Suppl	ier Requirements – Food										
Whic	h standard do you want to pa	ir with your Coles Supplier Requirem	ents Standard?								
	Freshcare SQF	BRCGS Global Standard for Food S	afety								
		PrimeSafe Meat PrimeSa	fe Vehicle / Fleet Inspectio	n							
_	tralasian Bottled Water Ins	stitute Standard									
_	uality Assurance Program										
_	pplier Standard rds of Australia (ESA)										
Rearing and Layer Farms Client can be certified for three (3) different Levels Level 1 Level 2 Level 3											
Fr	ree range, barn or cage eggs?	Numb	er of birds?								
А	ge of birds?	Numb	er of sheds?								
Grad C C	ling and Packing Floors Client Level 2 Level 3	can be certified for two (2) different Leve	ls								
Spotless Fo	od Safety Standard for Sup	ppliers									
Other											

6. Please confirm any restricted areas/p	proprietary information/conf	identiality requirements						
Yes If yes, please give details	:							
□ No								
7. Please confirm if there are any legal of	obligations relevant to the co	ompany and/or products that E	SSI should be aware of?					
Yes If yes, please give details	:: 							
□ No								
8. Are you using a consultant to help yo	ou with implementing a ma	nagement system?	☐ Yes ☐ No					
Consultant's name:								
Address:								
Email:	Phone:	Fax:						
O Diana anatify if you've already sorti	End to other management s	vistoms						
9. Please specify if you're already certif	ned to other management s	ystems						
Standard	Certification body	Certification No. / Expiry date	Accreditation body					
10. For transfer to BSI only								
Certification body(s):		Accreditation body:						
Certificate expiry date:		Last audit date by previous CE	3:					
Reason for transfer:								
For all accredited schemes, include a cop	ov of vour last audit report a	and current certificate.						
, , , , , , , , , , , , , , , , , , , ,	., ,							
			,					
11. When are you seeking certification	(e.g. month/year)		/					
12.0.1.1								
12. Declaration								
I confirm that I am an authorized representative of my organization and that the above information is correct. I confirm that the organization undertakes to comply to the conditions related to the requested services and to pay all fees and charges connected with the registration process, irrespective of the eventual granting of registration. www.bsigroup.com/en-AU/About-BSI/BSI-Certification-Guidebooks								
Name:	Position	:						
Date:								